

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
April 15, 2024

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 6:46pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners, Linda Hovde, Bill Knapik, Christine Garry and Kevin Pokorny. **Commissioners absent:** John Stickney. **Staff present:** Executive Director Terry Jennings, Attorney Sue Jantorni (via Zoom), Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause, Supt. Carla Smothers and Recording Secretary Jennifer Dabrowski. **Staff absent:** none.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Garry, seconded by Commissioner Pokorny, to approve the agenda as posted.

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the March 18, 2024 Public Hearing Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the March 18, 2024 Public Hearing Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

B. Approval of the March 18, 2024 Finance Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the March 18, 2024 Finance Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

C. Approval of the March 18, 2024 Regular Board Meeting Minutes

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the March 18, 2024 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

V. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Garry, seconded by Commissioner Kanpik, to approve the consent agenda as posted.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - NONE

VII. UNFINISHED BUSINESS - NONE

VIII. NEW BUSINESS

A. WB Olsen Construction Discussion

Supt. Sue Mayer stated that mid to end of May the Construction Manager will go out to bid for the totality of the project. Once the bids are approved the District will go into a guaranteed maximum price amendment with WB Olsen. Construction will start and WB Olsen will start to send monthly bills to the District. Mayer is asking the Board for direction on paying the monthly bills. Discussion took place. A committee consisting of Director Terry Jennings, Supt. Sue Mayer and Jim Lundmark will review the bills as they come in and submit for payment as well as approve recommendations made by WB Olsen based on the lowest responsible bid. Attorney Jantorni will be available if necessary. Monthly reports will be given to the Board at the Board meetings.

A special bid went out for the fabrication of the slides so they would be done on time for the construction. The bid includes the purchase and installation of the staircase, the platform, the slides and play feature for the zero depth pool. Stuckey Construction's bid of \$1,132,000 was WB Olsen's recommendation. Discussion took place.

MOTION was made by Commissioner Garry, seconded by Commissioner Kanpik, to accept WB Olsen's recommendation to accept Stuckey Construction's bid of \$1,132,000 for the slides and play feature for the zero depth pool.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

MOTION was made by Commissioner Garry, seconded by Commissioner Kanpik, to give permission to Committee members Director Terry Jennings, Supt. Sue Mayer and Jim Lundmark to review and accept recommendations given by WB Olsen on various components of the project with the exception of the previous recommendation of Stuckey Construction's \$1,132,000 bid for the slides and play feature for the zero depth pool.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee - No meeting.**
- B. Long Range Planning Committee - No meeting.**
- C. Building & Grounds Committee - No meeting.**
- D. Policy Committee - No meeting.**

X. DIRECTOR'S REPORT

Director Jennings informed the Board of Commissioners that the Park District interviews about 6 people and has hired Nicole Durbin to fill the available Supervisor of Recreation position. She will assist with K.E.E.P. as well as oversee Special Events, Teen programming including Ski Club, Red Cross and Adult Programs and Birthday Parties. Jennings also provided feedback from the Village Approval Meeting. There will be a meeting at the end of May with the Village discussing the logistics of the construction "zone" as far as parking and traffic directions etc. Jennings will ask the Village to come speak to the Board of Commissioners at the May meeting to discuss the progress/construction of the Village's construction project by Citizens Park.

XI. CORRESPONDENCE - NONE

XII. EXECUTIVE SESSION - NONE

- A. Litigation**
- B. Personnel**
- C. Real Estate/Land Acquisition**

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - NONE

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Garry, to adjourn the Regular Board Meeting at 7:17pm.

AYES: 4 Commissioners Hovde, Knapik, Garry and Pokorny. Absent: Stickney.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: