

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
March 18, 2024

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 5:45pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners, Linda Hovde, Bill Knapik, Jon Stickney and Kevin Pokorny.
Commissioners absent: Christine Garry. **Staff present:** Executive Director Terry Jennings, Attorney Sue Jantorni (via Zoom), Accountant Lee Howard, Supt. Sue Mayer, Supt. Jodi Krause and Recording Secretary Jennifer Dabrowski. **Staff absent:** Supt. Carla Smothers.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Pokorny, seconded by Commissioner Stickney, to approve the agenda as posted.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the February 19, 2024 Finance Meeting Minutes

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the February 19, 2024 Finance Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

B. Approval of the February 19, 2024 Regular Board Meeting Minutes

MOTION was made by Commissioner Pokorny, seconded by Commissioner Stickney, to approve the February 19, 2024 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

V. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the

consent agenda as posted.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - NONE

VII. UNFINISHED BUSINESS

A. Approve Ordinance 2024-A Budget and Appropriation

Director Terry Jennings gave the Board of Commissioners an update on prioritizing projects due to the referendum project. Projects will focus on important items first such as the security system and phone system.

MOTION was made by Commissioner Pokorny, seconded by Commissioner Stickney, to approve Ordinance 2024-A Budget and Appropriation in the amount of \$15,176,566 as submitted.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

VIII. NEW BUSINESS

A. Electric Contract Discussion/Direction

Supt. Sue Mayer stated that the current electric contract expires at the end of April 2024. Based on trends, they are expected to drop after April 1. Mayer is asking for approval from the Board to monitor rates and approve the rate at a good time within 60 days. Currently the rate is at .5595 per kilowatt. The Board gave Director Jennings and Supt. Mayer authority to make the decision on when to lock in a rate for the next contract. Right now rates are between .06239 and .07571 per kilowatt. Discussion took place.

B. Approve Audit Engagement Letter

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to approve Audit Engagement Letter in the amount of \$12,000 as submitted.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

A. Recreation Committee - No meeting.

B. Long Range Planning Committee - No meeting.

C. Building & Grounds Committee - No meeting.

D. Policy Committee - No meeting.

X. DIRECTOR'S REPORT

A. Director Jennings informed the Board of Commissioners that the Park District is going to bid early for the water slides and the drop slides so that the slides will be ready on time for the construction of the pool.

B. Director Jennings proseed adding two paid holidays as well as a restructuring of the vacation tiers offered to full time staff as a way to obtain new staff as well as help with staff retention without being a substantial cost to the Park District. She would like to add New Years Eve and Christmas Eve as paid holidays. Jennings provided the Board with a Vacation Leave Tier Designation listing the proposed new designation. Discussion took place.

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the Holiday Schedule and Vacation Tiers as submitted taking effect on September 1, 2024.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

C. Director Jennings stated the Village of Barrington will meet that night (March 18, 2024) for final approval of the referendum project. She reminded the Board that certain facilities will start to close down August 11, 2024 in preparation of construction starting.

D. Director Jennings mentioned that the tree removal by Citizens Park has started in preparation for the underpass project by the Village, reminding them to direct patrons to the village website for more information.

XI. CORRESPONDENCE

Commissioner Pokorny stated that while working out in the Fitness Center he overheard conversations commending the Chair Yoga Fitness Instructor (Julie) and that patrons have been very happy in her class. Supt. Krause added that Julie has quickly become a favorite among patrons and has even picked up and an additional Yoga class.

XII. EXECUTIVE SESSION - NONE

A. Litigation

B. Personnel

C. Real Estate/Land Acquisition

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - NONE

XIV. ADJOURNMENT

MOTION was made by Commissioner Stickney, seconded by Commissioner Pokorny, to adjourn the Regular Board Meeting at 6:19pm.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: