

Proposed
BARRINGTON PARK DISTRICT
BOARD MEETING MINUTES
August 19, 2024

The Board of Park Commissioners, Barrington Park District, Lake and Cook Counties, Illinois, held a Board meeting at Langendorf Park's Clubhouse located at 560 Carl Avenue.

I. CALL TO ORDER

Commissioner Hovde called the meeting to order at 6:47pm.

II. ROLL CALL OF COMMISSIONERS

Commissioners present: Commissioners, Linda Hovde, Bill Knapik, Jon Stickney and Kevin Pokorny.
Commissioners absent: Christine Garry. **Staff present:** Executive Director Terry Jennings, Attorney Sue Jantorni, Accountant Lee Howard, Supt. Sue Mayer and Recording Secretary Jennifer Dabrowski. **Staff absent:** Supt. Jodi Krause and Supt. Carla Smothers.

III. APPROVAL OF MEETING AGENDA

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the agenda as posted.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

IV. MINUTES

A. Approval of the July 15, 2024 Finance Meeting Minutes

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the July 15, 2024 Finance Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

B. Approval of the July 15, 2024 Regular Board Meeting Minutes

MOTION was made by Commissioner Stickney, seconded by Commissioner Knapik, to approve the July 15, 2024 Regular Board Meeting Minutes as submitted. No discussion.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

V. CONSENT AGENDA

A. Approve Bills

B. Approve Refunds

C. Approve Payroll

D. Approve Treasurers Report

MOTION was made by Commissioner Knapik, seconded by Commissioner Pokorny, to approve the Consent agenda as posted.

Upon roll call:

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

VI. PUBLIC COMMENT - NONE

VII. UNFINISHED BUSINESS

A. Referendum project Update.

Director Jennings stated staging is completed with fences and signage. The Village Public Works Department has been a big help getting everything setup for the new traffic pattern. Construction will begin on the Pickleball courts first. Supt. Sue Mayer added that staff will finish clearing the buildings while the construction company is waiting for final approval on a few things from the Village of Barrington. The goal of the project is to get the buildings built by January. Discussion took place.

VIII. NEW BUSINESS

A. Review and approval of Contract proposal from Gewalt Hamilton for erosion control inspections for pool project.

Attorney Sue Jantorni gave the Board a review of the contract proposal from Gewalt Hamilton which came in at \$21,200. The bid is under the minimum threshold for public bidding and it also comes under the Professional Engineering Services provisions of the State Statutes. Discussion took place.

MOTION was made by Commissioner Pokorny, seconded by Commissioner Knapik, to approve the Gewalt Hamilton's proposal in the estimated amount of \$21,200.00.

Upon roll call.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

B. Review and approval of Proposals from construction testing service companies ESC and TSC for pool project.

Attorney Sue Jantorni stated that the proposals were solicited by WB Olsen, two were received, ESC at an estimated cost of \$51,855 and TSC at an estimated cost of \$78,870. The bids were reviewed with WB Olson and it was agreed that the ESC bid better reflected the scope of the project. ESC is a known contractor having done previous site work on this project, and the bid falls under the Professional Engineering services provisions of State Statutes. Discussion took place.

MOTION was made by Commissioner Stickney, seconded by Commissioner Pokorny, to approve the proposal submitted by ESC for an estimated cost of \$51,855.

Upon roll call.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

IX. COMMISSIONER COMMITTEE REPORT

- A. Recreation Committee - No meeting.**
- B. Long Range Planning Committee - No meeting.**
- C. Building & Grounds Committee - No meeting.**
- D. Policy Committee - No meeting.**

X. DIRECTOR'S REPORT

- A.** Director Jennings stated that circulation packets for open commissioner seats in the April 5th election begins this week with filing beginning the week of November 11.
- B.** Director Jennings stated that with feedback from the Board, the monthly Finance Meetings will now be held at 6:00pm and the Regular Meetings will now be held at 6:15pm.

XI. CORRESPONDENCE - NONE

XII. EXECUTIVE SESSION - NONE

- A. Litigation**
- B. Personnel**
- C. Real Estate/Land Acquisition**

XIII. ACTION DUE TO EXECUTIVE SESSION MATTERS - NONE

XIV. ADJOURNMENT

MOTION was made by Commissioner Knapik, seconded by Commissioner Stickney, to adjourn the Regular Board Meeting at 7:07pm.

AYES: 4 Commissioners Hovde, Knapik, Stickney and Pokorny. Absent: Garry.

NAYS: 0

MOTION CARRIED

Respectfully submitted by Jennifer Dabrowski

Approved: